



STATE OF SOUTH CAROLINA
DEPARTMENT OF EDUCATION

INEZ MOORE TENENBAUM
STATE SUPERINTENDENT OF EDUCATION

MEMORANDUM

TO: School District Business Officials
Student Transportation Director/Supervisors

FROM: Donald N. Tudor, Director
Office of Transportation

DATE: November 19, 2002

RE: South Carolina School Charter Transportation Safety Guidelines and Procedures

The State Department of Education (SDE) is pleased to present for your review and use the attached South Carolina School Charter Transportation Safety Guidelines and Procedures. This document has been developed by the SDE over the past year with the assistance of the Student Transportation Steering Committee. A South Carolina School Charter Transportation Safety Committee was created composed of select members of the Steering Committee, representatives of the motor coach industry, and staff of the South Carolina Department of Public Safety. The mission of the Committee was to formulate guidelines and procedures to improve education and training so that South Carolina school children have the safest chartered transportation environment possible.

The guidelines and procedures explained in the document can be used by school and school district personnel to put in place a program of contracting for motor coach services that will help to ensure safe transportation for school children. The document contains guidelines for contracting with providers of motor coach transportation as well as review of operational, driver, and vehicle criteria that school and district personnel can use in contracting for motor coach service.

The SDE, while recommending the Guideline, encourages districts not to adopt it for use without thorough study. It is presented as a model that contains the recommended structure, detail, and focus necessary to successfully and safely charter student transportation services. Should you desire a paper copy of this Guideline or more information, please contact Donald Tudor, Director of the Office of Transportation, State Department of Education.

DNT/bc

Attachment: http://www.myschools.com/offices/trn/guidelines/2INEZ-SC_Motor_Coach_Guidelines_Final_Draft.doc